



## **Sinclair Plumbing & Fire Protection Pty. Ltd.**

acn 120 380 305  
ABN 37 376 214 686

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### **Company Profile**

#### **History**

Trevor Sinclair founded TMS Plumbing in the Northern Territory in 1995. It operated as a sole trader involved in both plumbing and sprinkler fitting work. This continued after moving to Melbourne in 2004.

Before 1995, Trevor worked in plumbing and fire protection both for himself and for others in both major cities and regional centres. And to date has over 30 years experience in plumbing and fire protection practices.

In July 2006, ***Sinclair Plumbing & Fire Protection Pty Ltd*** was formed to supply labour to companies in a variety of locations and has expanded to not only offer plumbing and sprinkler fitter personnel but also a range of trades experienced in working as a team.

***Sinclair Plumbing & Fire Protection Pty Ltd*** specialises in organising rosters for crews to work on a fly in, fly out basis. Our steady financial growth and excellent relationships with our clients, along with the development of expertise in our human resources and acquisition of new equipment sees us set to position ourselves for strong growth well into the future. We are committed to being there for the long haul.

#### **Core Values**

Quality  
Integrity  
Respect  
Safety  
Customer Service  
Teamwork

#### **Company Structure**

Trevor Sinclair – Director / Contractor / Plumber / Sprinkler Fitter  
Margaret Sinclair – Office Manager / Bookkeeper

**\*Employees / Sub contractors**

	Plumbers	Pipefitters	Sprinkler Fitters	Electricians	Carpenters	Special Hazards	Welders	Supervisors	Scaffolders / Riggers	Project Managers	Draftsmen	Ceiling fixers	Engineers	Trade Assistants
<b>Adelaide / SA</b>			2											
<b>Brisbane / Qld</b>		1	9		1			1	1	1	1	1		
<b>Canberra / ACT</b>														
<b>Darwin / NT</b>	1		6	3	1	1								
<b>Hobart / Tas</b>														
<b>Melbourne / Vic</b>	4	3	13										1	
<b>Perth / WA</b>			7	1			3		1		1			1
<b>Sydney / NSW</b>	3	1	5	2			1		1	1				

\*Correct at the time of writing but subject to change without notice.

## **What we do.**

- Suppression systems for mine sites.
- Suppression systems for power stations.
- Deluge systems.
- Aged Care Accommodation.
- Hotel / Motel Accommodation.
- Supermarkets and shopping centres.
- Work on sensitive areas such as Defence Installations.
- Special Hazards.
- Onshore and off shore work.

## **OH&S**

**Sinclair Plumbing & Fire Protection Pty Ltd** is proud of its perfect OH&S record and seeks to maintain that through training and ensuring that all personnel adhere to correct procedures.

**Sinclair Plumbing & Fire Protection Pty Ltd** is committed to

- All personnel wearing correct PPE.
- Adhering to sun smart practices.
- All personnel having OH&S training updated annually, for the state in which work is performed.
- All personnel to attend site inductions as required.
- Personnel working at heights, in confined spaces or with special hazards have appropriate up to date tickets.
- Encourage personnel to obtain up to date first aid training.
- Providing a safe and healthy working environment.
- A zero tolerance approach to drug and alcohol usage.

## **Records and Auditing**

**Sinclair Plumbing & Fire Protection Pty Ltd** is a member of the Fire Protection Association of Australia (*member number 15274*) and is committed to adhering to their code of conduct.

**Sinclair Plumbing & Fire Protection Pty Ltd** has employed the accountants, Kostkas Pty Ltd, since 2006 to maintain financial records according to Australian Company law.

It is the policy of **Sinclair Plumbing & Fire Protection Pty Ltd** to engage to complete all work to current Australian Standards.

**Sinclair Plumbing & Fire Protection Pty Ltd** has public liability and professional insurances to \$10,000,000 through Your Insurance Group policy number 141A215543PLB and has work cover organised through Gallagher Bassett in Victoria.

**Sinclair Plumbing & Fire Protection Pty Ltd** maintains correct paperwork and electronic records for all jobs and personnel ensuring that all details are up to date and regularly reviewed and safely archived as required.

**Sinclair Plumbing & Fire Protection Pty Ltd** is committed to regular servicing and correct maintenance of all vehicles, plant and machinery, tools and equipment to ensure they meet the highest safety standards and are able to contribute to our company providing high quality workmanship every time.

### **Employee / sub contractor policy**

**Sinclair Plumbing & Fire Protection Pty Ltd** is an equal opportunity employer.

Upon engagement, an employee file is created. An Employee form is filled out and inserted at the front. All relevant employee information is kept in the confidential employee file.

Before a sub-contractor or Agent can be engaged, a full schedule of labour and other costs is to be negotiated and kept on file. All licences, tickets and accreditations are to be checked and a sub contractor form is filled out. Copies of certificates of compliance are received, checked and kept on file. These are then updated as necessary. Each sub-contractor must have its own public liability and workers compensation insurance.

**Sinclair Plumbing & Fire Protection Pty Ltd** seeks to provide the best, most experienced, capable and qualified personnel available, handpicked to cater to the needs of each client and job situation. **Sinclair Plumbing & Fire Protection Pty Ltd** prides itself on the reliability and professionalism of our workforce both in terms of their individual excellence and their ability to work as a cohesive team. **Sinclair Plumbing & Fire Protection Pty Ltd** is also able to provide personnel with police checks and security clearances for more sensitive jobs.

## **Contact Details**

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