

# Sinclair Bushfire Action Plan

## Section 1 – Important Contact Numbers

Important Phone Numbers	
Fire, Police, Ambulance: 000	Insurance Company:
Doctor:	Insurance Policy Number:
School:	Water Supplier:
Vet:	Local Council:
Bank:	Electricity Supplier:
Next of Kin:	Gas Supplier:

Family	Friends
Name: Phone:	Name: Phone:
Name: Phone:	Name: Phone:
Name: Phone:	Name: Phone:
Name: Phone:	Name: Phone:
Name: Phone:	Name: Phone:
Name: Phone:	Name: Phone:

**Bushfire Information Hotline 1800 362 361 (TTY 133 677)**

Tune in to your local ABC and other radio stations for emergency warnings and bushfire updates.

# Sinclair Bushfire Action Plan

## Section 2 - Roles

### Leave early - Who is going to leave early?

Name:	Phone

### Stay and defend - Who will stay and defend?

Whoever stays to defend must be involved in completing the plan so that they know what to do

Name:	Phone

# Sinclair Bushfire Action Plan

## Section 3 – Pre-Season Preparation

Before bushfire season, you must prepare your property and your family. This **bushfire action plan** is useless if you haven't done the proper preparation months before of:

- Knowing your risk
- The fire danger rating
- Preparing your property
- Preparing your emergency kit
- Practising your plan

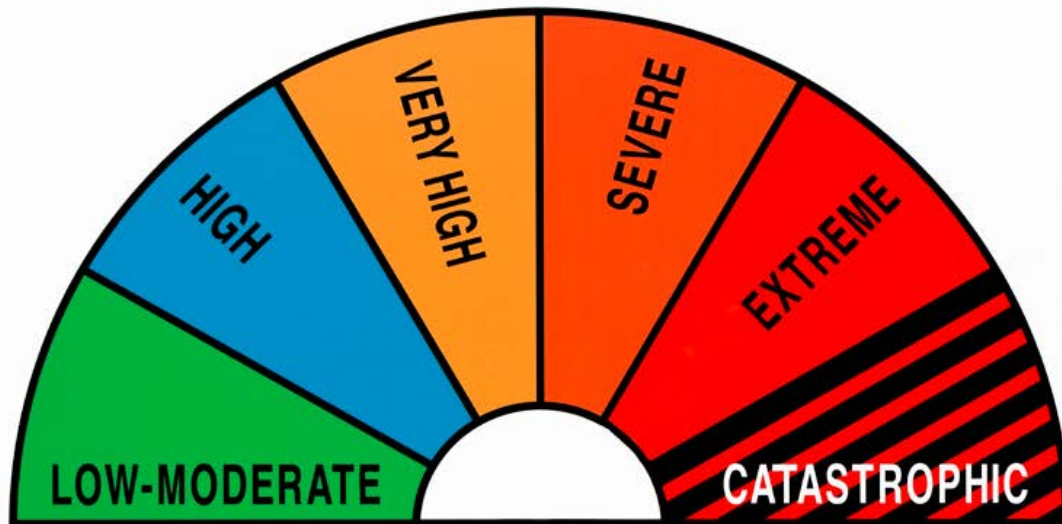


# Sinclair Bushfire Action Plan

## Knowing your risk

- I know the bushfire risk and history of the area
- I know the bushfire risk of my property
- I am familiar with other bushfire risk management to my property

## Knowing the fire rating



### The declared Fire Danger Rating is:

- Very High
- Severe (Total Fire Ban)
- Extreme (Total Fire Ban)
- Catastrophic (Total Fire Ban)

# Sinclair Bushfire Action Plan

## Preparing your property

Obviously not everything below will apply to your circumstances so just ignore and focus on the ones that do apply to you:

- Dead vegetation has been removed from around your home.
- Trees and shrubs have been pruned.
- Flammable materials like bark, heavy mulch, wood piles etc close to your home and sheds has been removed.
- Long grass has been mowed or slashed and cut material has been removed.
- All weeds have been removed.
- Trees overhanging your home or near your property have been cut.
- Fallen branches and other debris have been removed.
- Leaves from gutters have been removed.
- Mechanical equipment, including fire sprinkler systems and fire extinguishers has been checked and serviced properly.
- Insurance has been checked to see if you're properly covered.
- Prepare your emergency kit (see below for more details).
- Your Bushfire Action Plan has been reviewed and practised.

# Sinclair Bushfire Action Plan

## Preparing your emergency kit

- Waterproof torch
- Woollen blankets
- Money, key cards, and credit cards
- Buckets and mops
- Drinking water (at least 3 litres)
- Mobile phone chargers
- Fire extinguishers
- Hoses and spare hose fittings



- Fire Blanket
- Spare clothes and towels
- Medications, toiletries, and sanitary
- Knapsack sprayer / weed sprayer
- Important documents like ID, passport, Insurance policy etc

## Practising your Plan

“Practice makes perfect” they say, and it couldn’t be truer with your bushfire action plan. You must **Practice, Practice, Practice** by:

- Reviewing this plan first every quarter (every 3 months) and then six months and then a week before bushfire season. If you fail to plan, you plan to fail. Doesn’t take long to review.
- Actually, practice your plan as you would a fire drill in a building. Get your family together and PRACTICE!
- Ensure everyone in your family is on the same page. They all understand this plan inside out and know what their responsibilities are when bushfire season happens.
- Fine tweak this plan by adding further points and removing points that don’t apply to you.

# Sinclair Bushfire Action Plan

## Section 4 – Bushfire Safer Place

Plan several routes in case the road is blocked within a Bushfire Safer Place.

Location 1:	Route:
Location 2:	Route:
Location 3:	Route:

## Section 5 – Pets and Livestock

- Know the quantity of pets
- Know the quantity of livestock
- Which ones you will take and which you'll leave behind
- Know what must be taken eg: food, bedding, crate etc
- Vaccination certificates and other important information you need to take



# Sinclair Bushfire Action Plan

## Section 6 – When bushfire approaches

As bushfire approaches your property:

- Fight spot fires
- Wet vegetation near your property with a hose or fire sprinkler
- Shut all windows and doors and place wet blankets and towels around windows and door edges to keep out smoke and embers
- Prepare inside your property (e.g. remove curtains, move furniture away from windows).
- Stay close to your home, drink water and check welfare of others.
- Patrol the inside of your home as well as the outside for embers or small fires
- Take all firefighting equipment inside such as hoses and pumps as they may melt during the fire.





# Sinclair Bushfire Action Plan



## Section 7 - After the bushfire has passed

After the bushfire has passed:

- Put on any protective clothing you removed while inside.
- Go outside and extinguish small spot fires and burning embers.
- Hose down your house, paying special attention to the roof space, window frames and under-floor areas.
- Patrol the house inside and out, including the ceiling space and extinguish any fires. Sparks and embers will continue to fall and smoulder, so keep checking for several hours.
- Let everyone know that you are okay.
- Listen to the radio for updates.
- Stay with your home until you are sure the surrounding area is clear of fire.

**Thank you for using our checklist and please stay safe during bushfire season**

**Sinclair Fire Dedicated to protecting lives!**

For questions about anything on this checklist get in touch with Trevor Sinclair

**Ph:** 0428 146 311 | **email:** [trevor@sinclairfire.com.au](mailto:trevor@sinclairfire.com.au)